

**REORGANIZATION MEETING  
JANUARY 6, 2025**

**PRESENT:** Supervisor S. Broderick; Councilmembers J. Jacoby, R. Morreale, J. Myers, & S. Weachter; Dep. Sup. W. Conrad; Police Capt. Salada; Atty. A. M. Bax; Bldg. Insp. T. Masters; Finance Director J. Agnello; Water Foreman D. Zahno; Eng. B. Lannon; Sr. Coordinator M. Olick; 1 Press (NG); 3 Residents; & Deputy Clerk B. Cogland

**ZOOM:** WPCC Ch. Op. J. Ritter

**EXCUSED:** Hwy Sup. M. Zahno and Rec. Director T. Smith

Supervisor called the Work Session to order, followed by the Pledge of Allegiance, and asked for a moment of silent reflection.

**ADOPTION / APPROVALS**

*2025 REGULAR MEETING / WORK SESSION / AUDIT SCHEDULE:*

**Weachter MOVED to approve the 2025 Work Session/RTBM Audit Schedule: W/S: 2/10, 3/10, 4/14, 5/12, (no mtgs June, July, or Aug.) 9/8, 10/16, 11/10, and 12/8; RTBM: 1/27, 2/24, 3/24, 4/28, 5/29, 6/23, 7/28, 8/25, 9/22, 10/27, 11/24, 12/22 and Final Audit TBD. Seconded by Myers, and Carried 5-0.**

**Morreale MOVED to approve the 2025 Boards & Commission Meeting Schedule as follows. Seconded by Myers and Carried 5-0.** Historic Preservation – 2<sup>nd</sup> Tuesday – 5:45 p.m.; Parks & Recreation Advisory Committee – 3<sup>rd</sup> Wednesday – 7 p.m.; Planning Board – 3<sup>rd</sup> Thursday – 6:30 p.m.; Zoning Board of Appeals – 6 p.m.

*2025 HOLIDAY SCHEDULE*

**Morreale MOVED to approve the 2025 Holiday Schedule: New Year's Day (1/1), Martin Luther King, Jr. Day (1/20), Presidents' Day (2/17), Good Friday (4/18), Memorial Day (5/26), Independence Day (7/4), Labor Day (9/1), Columbus Day (10/13), Veterans' Day (11/11), Thanksgiving Day and the following (11/27-11/28), Christmas Eve & Christmas Day (12/24-12/25) Also New Year's Day 1/1/2026 Seconded by Weachter and Carried 5-0.**

*2025 IRS MILEAGE RATE*

**Weachter MOVED to approve the mileage rate of \$0.70/mile for 2025. Seconded by Morreale and Carried 5-0.**

Copy Fees in 2025 are presented as follows: Assessor's Office \$0.65, MIN. \$1.30 Building Dept. – 24"x36" Sheet B/W = \$12.00, 24"x36" Sheet Color = \$18.00, 36"x48" Sheet B/W = \$24.00,

36"x48" Sheet Color = \$30.00    Disk/Thumb Drive (minutes) = \$25.00    Non-Certified Copies = \$0.25, Town Map = \$5.00    Police Fees – Accident Reconstruction Report = \$250.00, Background Checks = \$10.00, Fingerprints = \$25.00, Photos = \$100.00, Police Reports = \$10.00

Copy Fees    **Morreale MOVED to approve the 2025 Copy/Assessor/Map fees as presented. Seconded by Jacoby and Carried 5-0.**

*Resolution 2024-01A setting fee rates for the Town of Lewiston*

Fee Rates    **Morreale MOVED to approve the 2025 Fee Rates (Resolution 2024-01A). Seconded by Myers and Carried 5-0.**

Proposed 2025 Cell Phone Stipend: \$25/month for the following titles: Code Enforcement Officer, Deputy Building Inspector, Fire Inspector (2), Fire Prevention Chair. \$30/month for Assessor and Town Clerk, and \$80/month for the Building Inspector and Supervisor.

Cell Phone Stipend rate    **Morreale MOVED to approve the proposed 2025 Cell Phone Stipend. Seconded by Jacoby and Carried 5-0.**

The following departments may accept credit card payments: Building dept., Rec Dept., Tax Collector, Town Clerk, Town Court, and Water Dept.

Depts Accepting Credit Cards    **Morreale MOVED to approve the proposed Departments accepting Credit Card Payments for 2025. Seconded by Myers and Carried 5-0.**

Dishonored checks will result in a fee of \$20

Dishonored Check fee    **Morreale MOVED to approve the Dishonored check fee of \$20. Seconded by Myers and Carried 5-0.**

*Official/Secondary Town Newspaper*

Town Newspapers    **Weachter MOVED to approve the Official and Secondary Town Newspapers (Niagara Gazette / Sentinel). Seconded by Morreale and Carried 5-0.**

Authorized signers for payment of checks: David S. Broderick – Supervisor and William C. Conrad – Deputy Supervisor

*Official Town Depositories – Bank on Buffalo and M&T Bank*

Auth. Signer of checks    **Morreale MOVED to approve the authorized signers for payment of checks. Seconded by Weachter and Carried 5-0.**

*Procurement Policy*

Procurement  
Policy

**Weachter MOVED to approve the Procurement Policy as presented. Seconded by Jacoby and Carried 5-0.**

*Investment Policy*

Investment  
Policy

**Morreale MOVED to approve the Investment Policy as presented. Seconded by Myers and Carried 5-0.**

*Board Meetings to follow “Roberts Rules of Order”*

Roberts  
Rules of Order

**Weachter MOVED to approve “Robert’s Rules of Order”. Seconded by Morreale and Carried 5-0.**

**APPOINTMENTS AND CONFIRMATIONS**

*Assessor*

Assessor

**Morreale MOVED to approve Nick Fiutko as Town Assessor. Seconded by Myers and Carried 5-0.**

*Town Attorney*

Town  
Attorney

**Morreale MOVED to approve Alfonso Marra Bax as Town Attorney. Seconded by Myers and Carried 5-0.**

*Attorney for the Town*

Attorney for  
the Town

**Morreale MOVED to approve Seaman Law, LLC as Attorney for the Town. Seconded by Myers and Carried 5-0.**

*Building Inspector / SEQRA Compliance Officer*

Bldg  
Inspector

**Weachter MOVED to approve Tim Masters as Building Inspector/SEQRA Compliance Officer. Seconded by Jacoby and Carried 5-0.**

*Code Enforcement Officer / Storm Water Manager*

Code  
Enforcement  
Officer

**Myers MOVED to approve Chris McAuliffe as Code Enforcement Officer / Storm Water Manager. Seconded by Morreale and Carried 5-0.**

*Engineering Services*

Engineering  
Services

**Myers MOVED to approve GHD as the Town’s Engineering Services Provider. Seconded by Jacoby and Carried 5-0.**

*Fire Inspectors, P/T*

Fire  
Inspectors **Jacoby MOVED to approve Pat Martin and Sam Ricotta as Fire Inspectors, P/T. Seconded by Morreale and Carried 5-0.**

*Fire Prevention Chair*

Fire  
Prevention  
Chairman **Jacoby MOVED to approve Jim Bos as Fire Prevention Chairman. Seconded by Morreale and Carried 5-0.**

*Deputy Highway Superintendent*

Deputy  
Hwy  
Supt **Morreale MOVED to approve Jeff Cosgrove as Deputy Highway Supt. Seconded by Jacoby and Carried 5-0.**

*Historian*

Historian **Weachter MOVED to approve Marjorie Maggard as Town Historian. Seconded by Jacoby and Carried 5-0.**

*Town Prosecutor*

Town  
Prosecutor **Myers MOVED to approve George Adamson as Town Prosecutor. Seconded by Morreale and Carried 5-0.**

*Parks Superintendent*

Parks  
Supt **Weachter MOVED to approve Mitch Zahno as Parks Superintendent. Seconded by Morreale and Carried 5-0.**

*Police Chief*

Police Chief **Myers MOVED to approve Frank Previte as Chief of Police. Seconded by Jacoby and Carried 5-0.**

*Recreation Director*

Rec.  
Director **Weachter MOVED to approve Timothy Smith as Recreation Director. Seconded by Jacoby and Carried 5-0.**

*Registrar, Records Access Officer, and RMO*

Registrars **Jacoby MOVED to approve Amy Smith as Registrar, Records Access Officer & RMO. Seconded by Morreale and Carried 5-0.**

*Deputy Registrar*

Deputy Registrar      **Weachter MOVED to approve Tamara Burns as Deputy Registrar. Seconded by Myers and Carried 5-0.**

*Sub Registrars*

Sub Registrars      **Morreale MOVED to approve Briggett Cogland and Linda Kreps as Sub Registrars. Seconded by Myers and Carried 5-0.**

*Senior Citizens Coordinator*

Sr. Center Coordinator      **Weachter MOVED to approve Melinda Olick as Senior Citizens’ Coordinator. Seconded by Morreale and Carried 5-0.**

Supervisor Broderick gives his confirmations, with no approval from the Board needed, stating Bill Conrad as Deputy Town Supervisor, Natalie Soffritti as Confidential Secretary, and Jacqueline Agnello as Finance Director.

*Jr. Accountant*

Jr. Accountant      **Morreale MOVED to approve Isaiah Milne as Jr. Accountant. Seconded by Myers and Carried 5-0.**

*Grants Consultant*

Grants Consultant      **Weachter MOVED to approve Municipal Solutions as Grants Consultant on an “as needed” basis. Seconded by Myers and Carried 5-0.**

*Town Auditor*

Town Auditor      **Jacoby MOVED to approve Drescher & Malecki, LLP as Town Auditor. Seconded by Myers and Carried 5-0.**

*Water Foreman*

Water Foreman      **Jacoby MOVED to approve Dan Zahno as Water Foreman. Seconded by Weachter and Carried 5-0.**

*WPCC Chief Operator*

WPCC Chief Operator      **Morreale MOVED to approve Jeff Ritter as WPCC Chief Operator. Seconded by Myers and Carried 5-0.**

*2025 Pay Schedule*

Pay Schedule **Morreale MOVED to approve the 2025 Pay Schedule as presented. Seconded by Weachter and Carried 5-0.**

*Board Liaisons*

Board Liaisons **Myers MOVED to approve the proposed 2025 Appointed Liaisons. Seconded by Jacoby and Carried 5-0.**

*Minority Business Officer*

Minority Business Officer **Morreale MOVED to approve Amy Smith as Minority Business Officer. Seconded by Myers and Carried 5-0.**

*Women's Business Officer*

Women's Bus. Officer **Weachter MOVED to approve Amy Smith as Women's Business Officer. Seconded by Morreale and Carried 5-0.**

*Electrical Inspectors*

Electoral Inspectors **Jacoby MOVED to approve Atlantic-Inland, Inc. as Electrical Inspectors. Seconded by Morreale and Carried 5-0.**

*T/V Police Liaisons*

T/V Police Liaisons **Jacoby MOVED to approve Supervisor Broderick and Board Member John Jacoby as Town/Village Police Liaisons. Seconded by Myers and Carried 5-0.**

*Bingo Inspector*

Bingo Inspector **Weachter MOVED to approve Lisa Wisnieski as Bingo Inspector. Seconded by Morreale and Carried 5-0.**

*Records Appeals Officer*

Records Appeals Officer **Morreale MOVED to approve Steve Broderick as Records Appeals Officer. Seconded by Myers and Carried 5-0.**

#### **APPOINTMENTS TO BOARDS / COMMISSIONS / COMMITTEES**

*Cable Commission (5 members) Annual Appointment*

Cable Commission **Jacoby MOVED to approve the Cable Commission as presented. Seconded by Morreale and Carried 5-0**

*The Town Board Reappoint James Abbondanza as Cable Commission Chairman*

- Cable Comm.  
Chairman  
Reappointment

**Jacoby MOVED to approve the reappointment of James Abbondanza as Cable Commission Chairman. Seconded by Morreale and Carried 5-0.**

*Board of Ethics*

*Town Board Appoint Fred Caso as a new Member on the Board of Ethics.*
- Fred Caso  
Board of  
Ethics Appt

**Morreale MOVED to approve the appointment of Fred Caso to the Board of Ethics. Seconded by Myers, and Carried 5-0.**
- Board of  
Ethics

**Morreale MOVED to approve the 5-member Board of Ethics as presented. Seconded by Jacoby and Carried 5-0.**

*The Town Board Reappoint Suzanne Pardee as Chair for the Board of Ethics.*
- B.O.E. Chair

**Jacoby MOVED to approve Suzanne Pardee as Chair for the Board of Ethics. Seconded by Morreale, and Carried 5-0.**

*Historic Preservation – There are currently 2 vacancies within the Historic Preservation. If anyone wishes to apply, please reach out to the Town Historian, Marge Maggard.*

*Lighting Advisory Board*
- Lighting  
Advisory  
Board

**Morreale MOVED to approve the 5-member Lighting Advisory Board as presented. Seconded by Myers, and Carried 5-0.**

*The Town Board Appoint John Barber as Chairman for the Lighting Advisory Board.*
- John Barber  
Chairman  
Appointment

**Myers MOVED to approve the Appointment of John Barber as Chairman for the Lighting Advisory Board. Seconded by Jacoby, and Carried 5-0.**

*Modern CAC (No appointments made 2018-2025)*

*Parks and Recreation Advisory Committee*
- Parks &  
Rec Adv.  
Committee

**Myers MOVED to approve the Parks and Recreation Advisory Committee with no changes from 2024. Seconded by Jacoby, and Carried 5-0.**

*Personnel Committee*
- Personnel  
Committee

**Morreale MOVED to approve the Personnel Committee as presented. Seconded by Weachter, and Carried 5-0.**

*Planning Board*

*The Town Board reappoint Bill Burg as Chairman of the Planning Board.*

Planning Board **Weachter MOVED to approve the reappointment of Bill Burg as Chairman of the Planning Board. Seconded by Morreale, and Carried 5-0.**

The Town Board appoint Henry Sandonato as a member of the Planning Board.

Henry Sandonato fills Vacany on Planning Board **Jacoby MOVED to approve the appointment of Henry Sandonato to fill the vacancy as member of the Planning Board. Seconded by Morreale, and Carried 5-0.**

*Signage Committee*

Signage Committee **Morreale MOVED to approve the 5-member Signage Committee as presented. Seconded by Myers, and Carried 5-0.**

*Zoning Board of Appeals*

The Town Board appoint Zack Collister as member of the Zoning Boards of Appeals.

Zoning Board of Appeals **Myers MOVED to approve Zack Collister as member of the Zoning Board of Appeals. Seconded by Jacoby, and Carried 5-0.**

The Town Board appoint Derrick Miller and Lou Fontana as alternates among the Zoning Board of Appeals.

D. Miller & L. Fontana Z.B. Alts **Morreale MOVED to approve Derrick Miller and Lou Fontana as alternates on the Zoning Board of Appeals. Seconded by Weachter, and Carried 5-0.**

The Town Board reappoint Joseph Conti to the Zoning Board of Appeals.

Conti Reappt. **Myers MOVED to approve the reappointment of Joseph Conti to the Zoning Board of Appeals. Seconded by Jacoby, and Carried 5-0.**